



Minnesota Society of Certified Public Accountants 4rd Annual Construction & Real Estate Conference Exhibitor Registration Information

DATE

Wednesday, September 21, 2011

Set up - Tuesday morning 6:30am-7:30am

Exhibits are open 7:30am-4:30pm each day of the conference. There are two 30-minute breaks and a one-hour lunch break for key networking times.

LOCATION

Earle Brown Heritage Center

6155 Earle Brown Drive

Minneapolis, MN 55430

Phone: 763-569-6300

<http://www.earlebrown.com>

BENEFITS

In addition to exposure at the conference, each exhibitor will receive the following:

- **Network** with **the** financial decision makers from construction & real estate companies
- **Complimentary** listing in the program that is distributed to all attendees at registration
- **Complimentary** link to your website from MNCPA website
- **Complimentary** participant list with mailing address information
- **Complimentary** attendance at conference sessions for one company representative (up to a \$479 value)
- **Complimentary** lunches per day for two booth staff, additional lunches can be purchased
- **Complimentary** Wi-Fi
- **Stand Out** - Fewer exhibitors to allow you to reach the right decision maker

EXHIBIT SPECIFICATIONS

Exhibit space will be a **table top exhibit only** with back drapery (**large 10' x 10' exhibits will not fit**)

- One 8' table, draped and skirted
- Two folding chairs
- Carpet

BOOTH LOCATION

Exhibit space will be assigned by MNCPA to maximize traffic flow for exhibitors

2011 Exhibit Costs

Table Top Display - \$450

*THERE ARE NO REFUNDS FOR CANCELLATIONS.

TO REGISTER

Complete the registration form (on reverse side) and return to the Society office with **full payment**. *Registration will not be confirmed until payment is received.*

DEADLINE

Registrations will be taken until the show is full.
Booth selection is determined by the MNCPA

QUESTIONS?

Contact Leslie Mueller
952-885-5520



Minnesota Society of Certified Public Accountants

4rd Annual Construction & Real Estate Conference

Exhibitor Registration Information

Show Dates: September 21, 2011
Show Directory Information *(This information will be published for attendees)*

Company _____

Individual to be listed _____

Address _____ City/State/Zip _____

Phone _____ Fax _____

E-mail _____ Web site _____

Product/Service to be exhibited _____

Industry _____

Door Prize Drawing _____ Give Aways (i.e. pens) _____

Contact Information *(if different from information above)*

Contact _____ Email _____

Address _____ City/State/Zip _____

Phone _____ Fax _____

Hold Harmless Agreement: Neither the Minnesota Society of Certified Public Accountants (MNCPA) nor the Earle Brown Heritage Center is responsible for injury to persons nor damage to/or loss of property belonging to the exhibitor or any person or persons. The exhibitor assumes full responsibility and liability for all injury to any and all persons or property in any way connected with the exhibitor's display, caused by the exhibitor or his agents. The exhibitor indemnifies and agrees to hold harmless the MNCPA, its members, officers, directors, and employees from any and all liability arising from damage to property or personal injury caused by the exhibitor or his agents. I have read and understand the Hold Harmless Agreement.

Authorized Signature _____

2011 Registration Fees*: (check all that apply)

Table Top Exhibit \$450 – please note large 10' x 10' exhibits will not fit in exhibit space

\$40 _____ # of additional staff, this includes lunch
Only 2 staff members allowed per booth – to register additional staff cost is \$20.00 per person

**Due to limited exhibit space
only two exhibitors from the
same industry will be accepted**

\$100 _____ Pre-registered attendees mailing list

Electrical

Electrical services are not included – contact the [Earle Brown Heritage Center](#) at 763-569-6300

Internet

Earle Brown Heritage Center does provide **complimentary** Wi-Fi throughout the building

Payment Method:

- Check (payable to **Minnesota Society of CPAs**)
 MasterCard VISA American Express Discover

Amount _____

Expiration Date _____

Account number _____

Signature _____

Date _____

Name _____

Mail to: Minnesota Society of CPAs
1650 West 82nd Street, Suite 600
Bloomington, MN 55431

Fax: 888-487-9908

Questions?
Please contact Leslie Mueller directly at 952-885-5520
Email: lmueller@mncpa.org